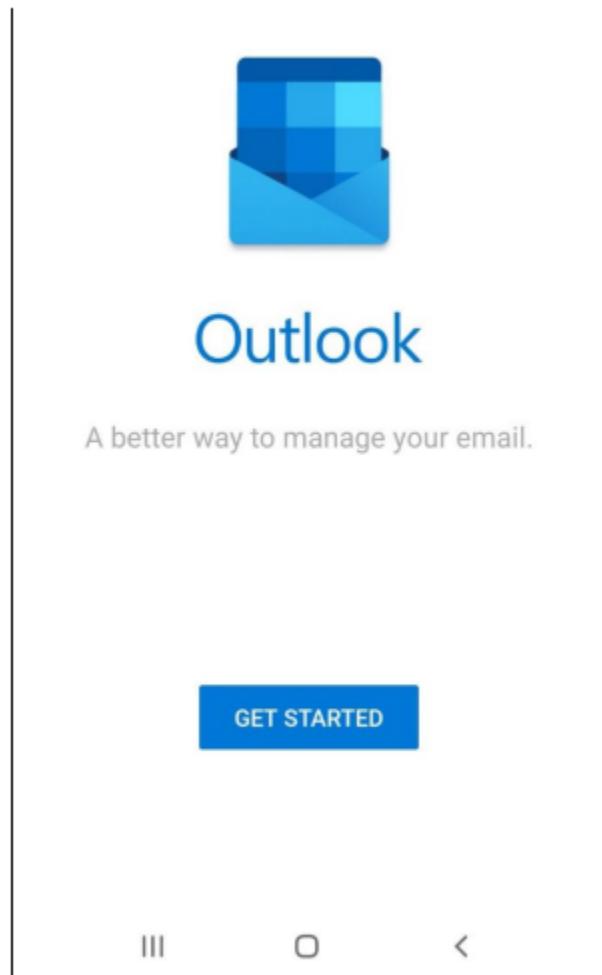
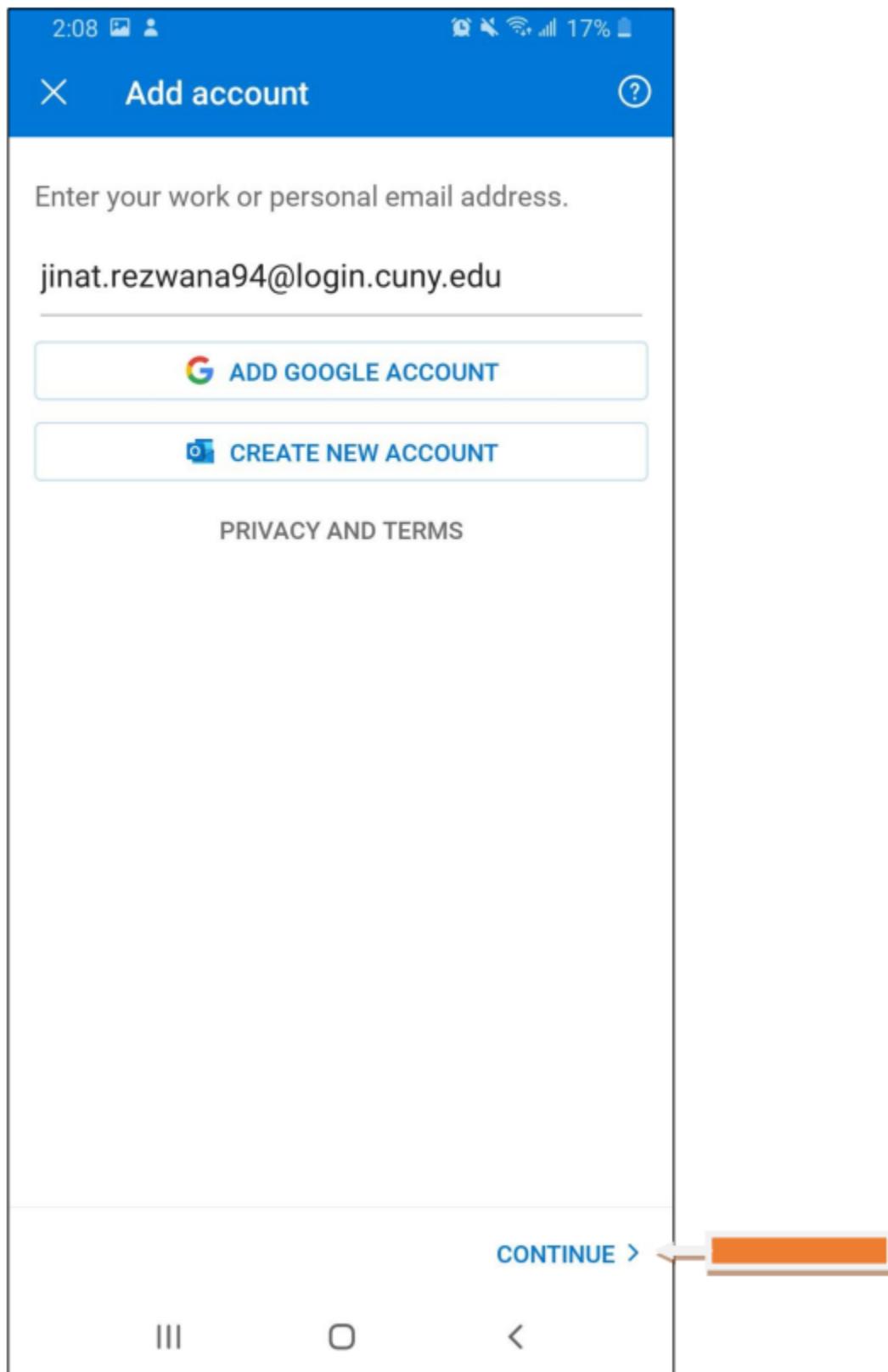


How to Configure Email Using Outlook App on Android

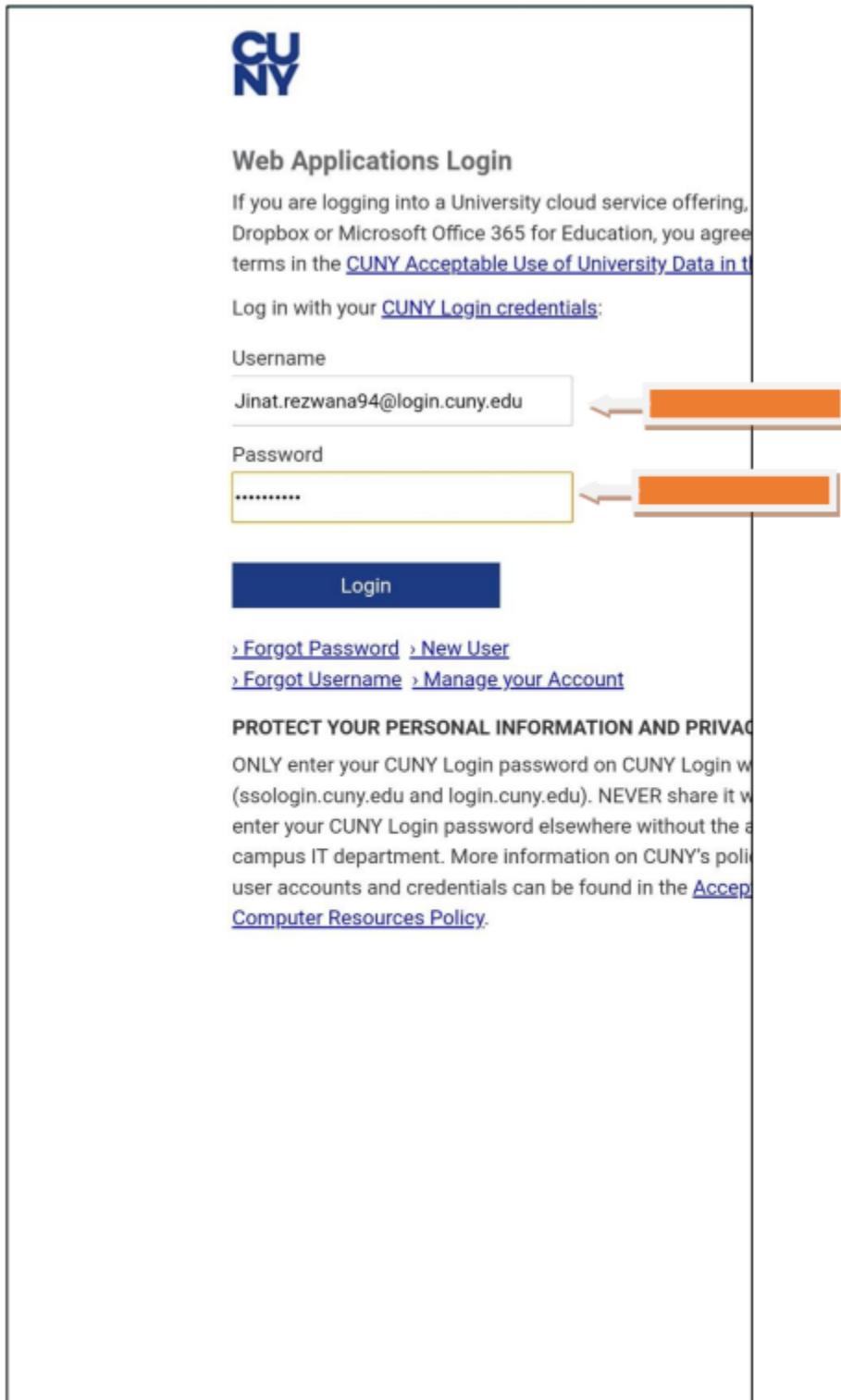
STEP 1: After downloading the MS Outlook from the App Store, open the Outlook app and then tap on “Get Started”



STEP 2: Type in your **CUNY Login username** and tap on “Continue”



STEP 3: Type in your **CUNY Login Credentials**.



The image shows the CUNY Web Applications Login page. At the top is the CUNY logo. Below it is the heading "Web Applications Login". A text block explains that users are logging into a University cloud service and agrees to the "CUNY Acceptable Use of University Data in the Cloud". It then instructs users to log in with their "CUNY Login credentials". The login form has two fields: "Username" containing "Jinat.rezwana94@login.cuny.edu" and "Password" containing a masked password. Below the form is a "Login" button. At the bottom are links for "Forgot Password", "New User", "Forgot Username", and "Manage your Account". A "PROTECT YOUR PERSONAL INFORMATION AND PRIVACY" section at the bottom right advises users to enter their password only on the official CUNY login websites (ssologin.cuny.edu and login.cuny.edu) and never share it with anyone. It also mentions the "Acceptable Use of University Data in the Cloud" and the "Computer Resources Policy".

Web Applications Login

If you are logging into a University cloud service offering, Dropbox or Microsoft Office 365 for Education, you agree to the terms in the [CUNY Acceptable Use of University Data in the Cloud](#).

Log in with your [CUNY Login credentials](#):

Username

Jinat.rezwana94@login.cuny.edu

Password

.....

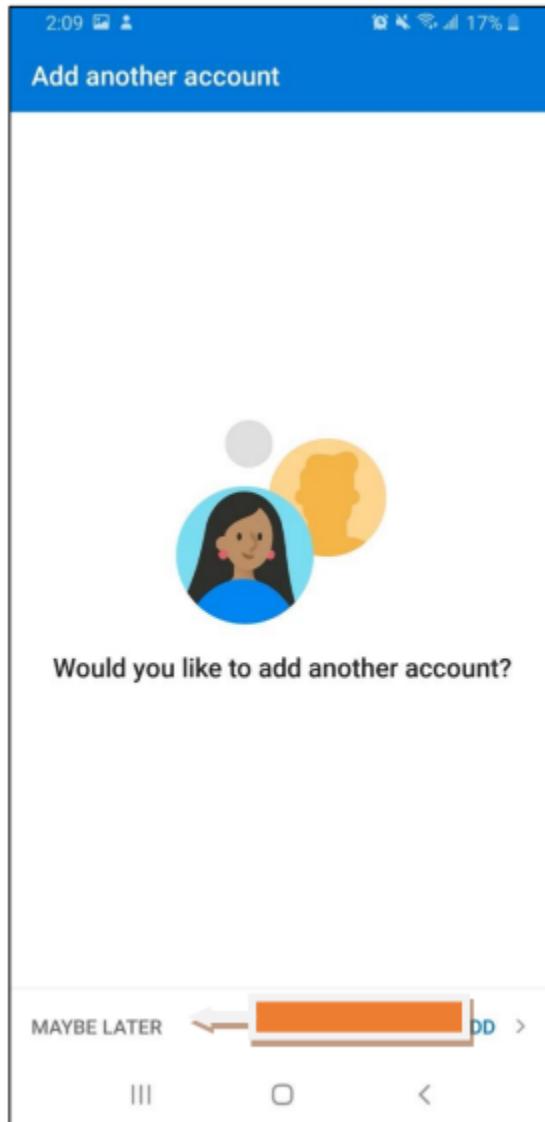
Login

[Forgot Password](#) [New User](#)
[Forgot Username](#) [Manage your Account](#)

PROTECT YOUR PERSONAL INFORMATION AND PRIVACY

ONLY enter your CUNY Login password on CUNY Login websites (ssologin.cuny.edu and login.cuny.edu). NEVER share it with anyone. If you must enter your CUNY Login password elsewhere without the assistance of a campus IT department. More information on CUNY's policies for user accounts and credentials can be found in the [Acceptable Use of University Data in the Cloud](#) and the [Computer Resources Policy](#).

STEP 4: If you do not wish to add a secondary account, tap on “**Maybe Later**”



NOTE: Your emails should start flowing into your mail app once you have completed these steps. Please contact the DoIT Help Desk (L2 in the New Building or (212)237-8200 or helpdesk@jjay.cuny.edu) if further assistance is needed.
